



General Services & Logistics Division  
Head Office, Dhaka.

**Tender Schedule for supply and Installation of Air Cooler machines for Bank's upcoming Tejgaon Link Road Branch in the year -2025**

In order to supply and Installation of Air Cooler machines for Bank's upcoming Tejgaon Link Road Branch tender in sealed cover are hereby invited from reputed and bonafide interior decoration firms as per following terms and conditions:

SL. No.	Terms and Conditions
01	Filled in BOQ for supply and Installation of Air Cooler machines for Bank's upcoming Tejgaon Link Road Branch must be dropped in the tender box kept at General Services & Logistics Division, Head Office, 02, Chini Shilpa Bhaban-2, 76 Motijheel C/A, Dhaka-1000 on or before 12.00 PM of 27/11/2025 and the financial Offer shall be opened at 1.00 PM sharp on the same day in presence of the bidders or their authorized representatives (if any).
02	Tender Method: Single Stage One Envelop Tendering Method.
03	The bidders should quote unit cost and total cost. Schedule would be treated as disqualified if any kind of cutting/erasing/overwriting in the same.
04	<u>Eligibility of Tender:</u> <ul style="list-style-type: none"> <li>· The bidder must have 03 (Three) years similar work experience in the Banking sector/Multinational Organization/Corporate Sector.</li> <li>· The bidder must have experience of min 03 (Three) nos. similar work in the last year.</li> <li>· Total completed similar work volume should not be less than Tk. 50 (Fifty Lac) Lac in the last year.</li> <li>· The bidder must have Site Engineer (Diploma in Civil Engg. &amp; min 03 yrs experience in similar work) and Site Supervisor (HSC &amp; min 02 yrs experience in similar work).</li> <li>· The bidder must have skilled work force/set-up as regard to different interior decoration works for smooth functioning.</li> </ul>
05	All the samples should be approved prior to construction works from GS&LD. Necessary documents, purchase receipts proving origin and genuinity of the products will be verified by GS&LD.
06	The quoted price of each item should be justified and there should not be a large variation compared to current market price.
07	Bidders must have the ability to complete the work as per specification and design with satisfaction of competent authority of the Bank.
08	In case of modification/variation of model/specification of any product rather than BOQ, prior approval should be taken from GS&LD. Otherwise Bank will not accept any deviation of required item mentioned at BOQ. Bank have full right to disallow to payment the bill of that particular item.
09	The Bank reserves the right to accept or reject any or all tenders without any reason what so ever and not bound to accept the lowest tender.
10	The Bank reserves the right to reduce or increase the item and its quantity.
11	The work-order will be automatically forfeited if the requisite terms and conditions are not fulfilled.
12	VAT and IT will be deducted from the bill(s) at source as per Government rules and regulations.
13	Bidders must submit the following documents along with their Technical offer: <ul style="list-style-type: none"> <li>· Company Profile.</li> <li>· Attested copy of up-to-date Trade License, TAX Clearance Certificate, VAT Registration Certificate &amp; Valid ABC License.</li> <li>· List of Employees (Technical and Non-Technical).</li> <li>· CV of Site Engineer and Site Supervisor who will be engaged for the proposed premises.</li> <li>· Attested copy of Work Completion Certificate (Last 12 months).</li> <li>· Annual Turnover (Last 03 years)</li> <li>· Rate analysis with financial offer.</li> </ul>
14	The work must be completed within 25 days from the date of receiving the work order. An amount of Tk. 10,000.00 (Taka Ten Thousand) only per day will be penalized from the final bill for any sorts of delay to hand over the premises in due time to the Bank after completion of works as stated in the work order.
15	10% of final payment shall be retained as security deposit for a period of 01 (One) year from the date of handing over the premises to the Bank after successful completion of the scheduled works.
16	This quotation will be valid 06 (Six) months from the date of tender submission



**Tender Schedule for supply and Installation of Variable Refrigerant Flow (VRF) of Air Cooler machines for Bank's upcoming Tejgaon Link Road Branch the Year -2025**

**SUMMARY SHEET**

	Date of Submission	27/11/2025
	Time of Submission	Before 12.00 P.M
SL	Particulars	Amount (Taka)
1	Schedule A: Machine Cost	
2	Schedule B: Installation Meterials Cost	
<b>Grand Total (Including VAT &amp; AIT) Including Transportation Cost at the said premises)</b>		
<b>In Word :</b>		

Signature of the Contractor with Date

Full Name:	
Name Of the Firm:	
Contact Number:	
Email:	



BILL OF QUANTITY SCHEDULE FOR AIR CONDITIONING SYSTEM					
Name of The Project: CITIZENS BANK TEJGAON LINK ROAD BRANCH					
Schedule: A					
Total Cooling : 31 Tonnage (VRF-27 & Split-4)					
Sl. No.	Description (Imported Items)	Qty.	Unit	Unit Rate (BDT)	Total Amount (BDT)
1.0	<b>Variable Refrigerant Flow (VRF) System</b> <b>Condensing Unit (OUTDOOR UNIT) Testing, Comissioning &amp; Balancing</b>				
	Supply of Variable Refrigerant Flow (VRF) type outdoor unit with Cassette Type Fan Coil/indoor units having cooling capacities as mentioned below when air entering the coil at 78 °DB/ 66.2 °F WB. And leaving the coil at 55 °F DB 54.6 °F WB. Each unit shall be complete with cooling coil, centrifugal fan, insulated condensate tray, washable filter, wall mounted thermostat, fan speed controller etc. complete in all respect. Vent port shall be built in inside the unit. The unit shall operate when supplied with 380- 415V / 50Hz / 3 Ph Electric power. The Condensing Unit shall have Variable Frequency Drive Mechanism.				
	Brand: Origin: Assemble: Model Number: Ref: R410A				
1.1	Capacity: (27.0 Tonnage)	1	Sets		
2.0	<b>VRF Fan Coil Unit (INDOOR UNIT)</b>				
	Fan coil units having cooling capacities as mentioned below. Each unit shall be operated with Variable refrigerant Flow (VRF/VRV) outdoor units. FCU shall have refrigrant control valve (EXV) washable filter, fan speed controller etc. complete in all respect. Vent port shall be built in inside unit. The unit shall operate when supplied with 210-230V /50 hz/1 ph Electric power. Brand: Origin: Assemble: Model Number:				
2.1	<b>Type: Windfree 4 Way Cassette Indoor Units with Drain Pump including Remote Controller 360 Cassette &amp; 4-way Panel for Cassette type indoor units</b>				
2.1.1	Capacity: (4.0 Tonnage) Model Number:	3	Sets		
2.1.2	Capacity: (3.0 Tonnage) Model Number:	2	Sets		
2.1.3	Capacity: (2.0 Tonnage) Model Number:	2	Sets		
2.1.4	Capacity: (1.5 Tonnage) Model Number:	3	Sets		
3.0	<b>Refnet Joint.</b>				
	Supply, installation of refrigerant Y shapped Tee Joints specially prepared for VRV system manufactured by the VRV unit Brand: Origin: Assemble:	9	Sets		
4	<b>Split AC 4 Way Cassette Type</b>				
4.1	Capacity: (4.0 Tonnage) Brand: Origin: Assemble: Model Number:	1	Set		
<b>Total Price (Including VAT &amp; AIT)=</b>					<b>BDT</b>



**BILL OF QUANTITY SCHEDULE FOR AIR CONDITIONING SYSTEM**

**Name of The Project: CITIZENS BANK TEJGAON LINK ROAD BRANCH**

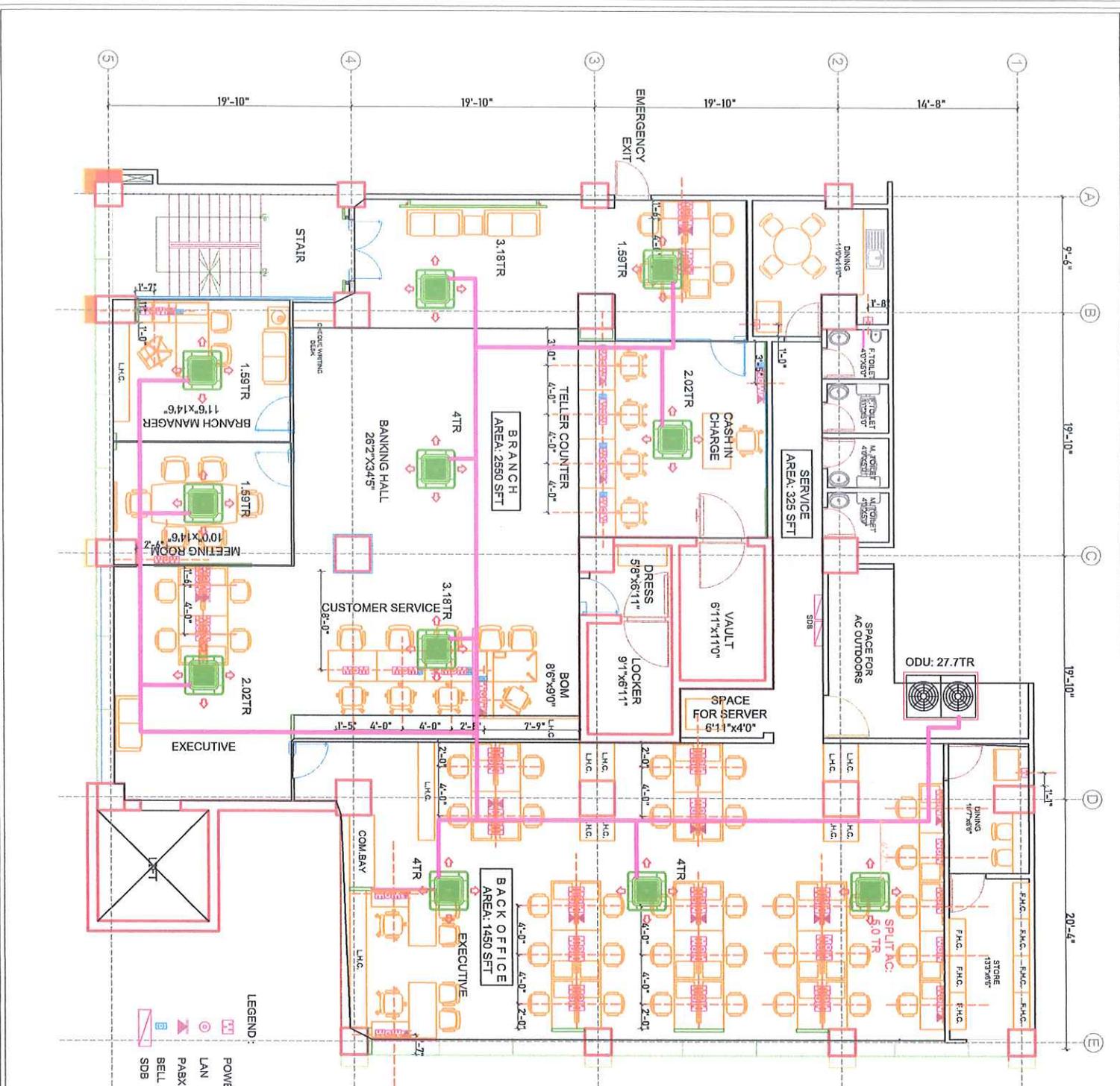
**Schedule: B**

S/N	Description	Qty.	Unit	Material Cost per Unit (BDT)	Total Amount (BDT)
<b>1.0</b>	<b>Installation of Items</b>				
1.1	Out Door Angle Base	1	No		
1.2	Outdoor Canopy (If any)	1	No		
<b>2.0</b>	<b>REFRIGERANT COPPER PIPE FOR VRF SYSTEM PIPING</b>				
	<b>Brand:</b> Haike/Jintian/Muller/Coppertech				
	<b>Origin:</b> China/Bangladesh				
	<b>Straight Pipe:</b>				
A	6.4mm or 1/4" dia, Thickness: 0.38 mm	50	rft		
B	9.5mm or 3/8" dia, Thickness: 0.80 mm	140	rft		
C	12.7mm or 1/2" dia, Thickness: 0.80 mm	50	rft		
D	15.9mm or 5/8" dia, Thickness: 0.80 mm	133	rft		
E	19.1mm or 3/4" dia, Thickness: 0.80 mm	80	rft		
F	22.2mm or 7/8" dia, Thickness: 0.90 mm	38	rft		
G	25.4mm or 1" dia, Thickness: 0.90 mm	-	rft		
H	28.6mm or 1-1/8" dia, Thickness: 0.90 mm	76	rft		
I	31.75mm or 1-1/4" dia, Thickness: 1.2 mm	-	rft		
J	34.9mm or 1-3/8" dia, Thickness: 1.2 mm	57	rft		
<b>3.00</b>	<b>Refrigerant piping insulation For VRF System</b>				
	Nitrile Rubber Insulation				
	<b>Insulation Brand :</b> Armacell/Superlon/Allflex/Copperlon/Insulflex/Armaflex/Aflex <b>Origin:</b> Malaysia/India				
A	6.4mm or 1/4" dia Thickness 13mm	50	rft		
B	9.5mm or 3/8" dia Thickness 13mm	140	rft		
C	12.7mm or 1/2" dia Thickness 19mm	50	rft		
D	15.9mm or 5/8" dia Thickness 19mm	133	rft		
E	19.1mm or 3/4" dia Thickness 19mm	80	rft		
F	22.2mm or 7/8" dia Thickness 19mm	38	rft		
G	25.4mm or 1" dia, Thickness: 19mm	-	rft		
H	28.6mm or 1-1/8" dia Thickness: 19mm	76	rft		
I	31.75mm or 1-1/4" dia, Thickness: 19 mm	-	rft		
J	34.9mm or 1-3/8" dia Thickness 19mm	57	rft		



<b>4.0</b>	<b>Condensate drain piping for VRF System</b>				
	Supply of SWR Grade uPVC pipe of the following sizes.				
	<b>Brand :</b> National Polymer				
	<b>Origin:</b> Bangladesh				
A	32 mm dia (0.90 mm) or 1-1/4"	230	Rft		
<b>5.0</b>	<b>Drain piping insulation for VRF System</b>				
	Insulation with 13mm thick Nitrile Rubber insulation.				
	<b>Insulation Brand :</b> Armacell/Superlon/Allflex/Copperlon/Insulflex/Armaflex/Aflex				
	<b>Origin:</b> Malaysia/India				
A	32 mm or 1-1/4"	230	Rft		
<b>6.0</b>	<b>Transmission/Communication/Signal cable</b>				
	Supply & installation of single / multi-core PVC insulated, PVC sheathed Communication control cable of aluminum conductor of proper size. Cable work shall be completed with 0.5 inch dia flexible pipe. Complete as per direction and standard. Termination and cable joining shall be done as per standard practice.				
	<b>Brand :</b> BRB				
	<b>Origin &amp; Manufacturing:</b> Bangladesh				
	<b>Source:</b> Local purchase				
A	2 x 0.40 mm	400	rft		
<b>7.0</b>	<b>Refrigerant</b>				
	<b>Brand :</b> Kalton/Forane/Linde/Pureon	1.5	Cyl		
	<b>Source:</b> Local purchase				
	<b>Ref Type:</b> R410A Gas				
	<b>Gross Weight:</b> 11.3 KG/Cyl				
	Environment Friendly				
<b>8.0</b>	<b>Gas</b>				
	Brand: Linde				
A	Nitrogen Gas Cylinder(6pt)	2	Cyl		
B	Oxygen Gas Cylinder	1	Cyl		
C	Acetylene Gas Cylinder(6pt)	1	Cyl		
<b>9.0</b>	<b>Pipe Tray (Without cover)</b>				
	Supply and installation of pipe tray with 18 BWG sheet. Color: Painted in Black Perforated				
A	Size: 300x100x12.5mm	130	rft		
B	Size: 200x100x12.5mm	100	rft		
<b>Total Price (Including VAT &amp; AIT &amp; Transportation Cost</b>					





TEJGAON LINK ROAD



**LAN & POWER LAYOUT**  
1ST FLOOR

*Signature*  
**Abir Habib**  
 Assistant Vice President  
 General Services & Logistics Div  
 Citizens Bank PLC  
 Head Office Dhaka  
 01717 139 709

PROJECT:	PROPOSED LAYOUT OF CITIZENS BANK LTD TEJGAON LINK RD., BRANCH, DHAKA.
CLIENT:	CITIZENS BANK LTD
CONSULTANT:	 <b>NAYER ARCHITECTS</b> HOUSE 14, PART 3, ROAD 3/3C, BLOCK-E BANANA CHAKRA ROAD, DHAKA TEL: 88334881 FAX: 88334882 www.nayer.com.bd/nayerarchitects.com
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ARCHITECT:	AR. SHAJLA JOARDER MARS-4013
DRAWING TITLE:	LAN & POWER LAYOUT
SHEET NO.:	TO FIT
SCALE:	TO FIT
DATE:	NOVEMBER 2025
REVISION NO. & DATE:	
REVISION-1:	
REVISION-2:	
REVISION-3:	
REVISION-4:	
REVISION-5:	
REVISION-6:	
REVISION-7:	
COMPANY SEAL:	